

2018 SPRING CALENDAR

	16 Week	15 Week	14 Week	12 Week	8 Week (First)	8 Week (second)
	1	M08, H15	M07, H14	M02, H12	M03	M04
	01, 02, 03, 04, 05, 52, 86, 87, 88, E1, E2, H1, Z1, Z2	BE, BJ, BK, BL, BM, ZJ, ZK, ZL, ZM	BP, ZP, B8	BR	BH	BT, ZT
TERM	1/8-5/6	1/15-5/6	1/22-5/6	2/5-5/6	1/8-3/3	3/12-5/6
Last day to apply	1/2	1/12	1/19	2/2	1/2	3/9
Last day to register	1/3	1/12	1/19	2/2	1/3	3/9
Last day to pay (IP)	1/5	1/12	1/19	2/2	1/5	3/9
Classes Start	1/8	1/16	1/22	2/5	1/8	3/12
Last day to drop and receive 100% tuition refund	1/12	1/20	1/26	2/9	1/12	3/16
No Grade	1/12	1/20	1/26	2/9	1/12	3/16
MLK Holiday	1/15	1/15	1/15	1/15	1/15	1/15
Last day to withdraw and receive 50% tuition refund	2/6	2/8	2/15	2/28	1/17	3/21
Presidents Day Holiday	2/19	2/19	2/19	2/19	2/19	2/19
Priority Registration for Fall 2018 and Spring 2019	3/1	3/1	3/1	3/1	3/1	3/1
Last day to file an application for a May credential in the Admissions & Records Office	3/2	3/2	3/2	3/2	3/2	3/2
Spring Break	3/5-3/9	3/5-3/9	3/5-3/9	3/5-3/9	3/5-3/9	3/5-3/9
Last day to withdraw at the student's discretion	3/5	3/9	3/9	3/19	2/5	4/9
Last day to change from credit to audit	3/5	3/9	3/9	3/19	2/5	4/9
Midterm	3/5	3/9	3/9	3/19	2/5	4/9
Campus Closes at noon	3/30	3/30	3/30	3/30	3/30	3/30
End Priority Registration	4/20	4/20	4/20	4/20	4/20	4/20
Last day to withdraw with a "W" at the instructor's discretion	4/28	4/28	4/28	4/28	3/27	4/28
End of class work	4/28	4/28	4/28	4/28	2/27	4/28
Final Exams	4/28-5/5	4/28-5/5	4/28-5/5	4/28-5/5	2/28-3/1	4/28-5/5

INCLEMENT WEATHER

Classes may be cancelled due to inclement weather. When students perceive that bad weather conditions may cause the college to close or be on a delayed opening, students should do one or more of the following to check the current status:

- Sign up for SNAP (Safety Notification Alert Process) so that a text, phone and/or KCTCS email message is sent to you (www.kctcs.edu/SNAP) as delays/closures are determined.
- Check the college's Facebook page for information (<http://www.facebook.com/Henderson.Community.College>).
- Call the college's phone line (270-827-1867).
- Check with local media (radio: WMSK and WSON; TV: WFIE TV14 and WEHT TV25—

Adult Education Schedule of Classes

The Adult Learning Center offers a full slate of classes. All classes and materials are provided to both GED students as well as those students seeking "brush up" skills before entering college through the College Math Bridge Program at no cost.

For more information on how to get started at the Learning Center, contact Pam Buchanan in the Sullivan Technology Center at 270-831-9648.

HENDERSON AREA RAPID TRANSIT (HART)

Henderson Community College is served on weekdays by the Henderson Area Rapid Transit (HART). The van will leave downtown Henderson (corner of Main and Third Streets) at 7:30 a.m., 11:30 a.m., and 3:30 p.m. daily. The van will arrive at HCC at approximately 40 minutes after the hour and depart immediately after unloading. The van will return directly to Third and Main Streets. Fare is \$.50 each way. For additional information, call the college or HART (270/831-1249).

eLearning (online) Class Information

- To see what classes are offered online, go to the Kentucky Virtual University (KYVC) website, www.kyvc.org
 - * Click on Search the Catalog
 - ◆ Term: Select the term you are interested in.
 - ◆ For the Institution, click on the down arrow and you can choose either "Henderson Community College" or "Kentucky Community & Technical College System"
 - ◆ Click on "Search"
 - ◆ Once you have found your class, click on the section and you will find a description, textbook info, and other requirements, etc.
- To start the enrollment process in an eLearning (online) class:
 - * After locating your class - Click on "Add to Educart"
 - * Once you have finished adding all your classes, click on "View My Educart"
 - * Click on "Continue to Checkout"
 - * Follow the directions on the screen, either check "New User" or "Returning User"
 - * **New User – (you have never taken an online class)**
 - ◆ Continue - to set up login and password
 - ◆ Complete the form – all fields with an asterisk need to be completed.
 - ◆ Click "Next"
 - ◆ Click "Next"
 - ◆ You will be able to print your summary order
 - ◆ Your password will be emailed to you.

* Returning User

- ◆ Log in with your username and password for KYVC (if you don't know it, call the Help Desk – see below)
- ◆ You can change your profile on this page
- ◆ Click "Next"
- ◆ Click "Next"
- ◆ You will be able to print your summary order

Make certain you choose Henderson Community College as your Home Campus

• To Access Your Online Class (after you are officially enrolled)

- * Go to the KCTCS eLearning website, <https://elearning.kctcs.edu>
- * Login using your KCTCS username and password.
- * Click the link to your course.

• KYVC and Blackboard Help Desk

- * KYVC 24/7 Help Desk -for assistance with passwords & enrollments requests: 1-877-740-4357 or contact Jon Reidford by email or phone (below)
- * Blackboard 24/7 Help Desk – to answer questions about Bb functionality...how do you do this/ that in Bb? Also, to report a technical issue while working in Bb: 1-866-590-9238 or <http://www.henderson.kctcs.edu/help>

Distance Learning Advisor: Jon Reidford JON.REIDFORD@KCTCS.EDU 270-831-9829

2018 SPRING FINAL EXAM SCHEDULE

MON., APRIL 30			TUES., MAY 1			WED., MAY 2			THURS., MAY 3		
EXAM TIME	CLASS DAY & START TIME		EXAM TIME	CLASS DAY & START TIME		EXAM TIME	CLASS DAY & START TIME		EXAM TIME	CLASS DAY & START TIME	
8:00 To 10:00	M 8:00 MWF 8:00 MW 8:50	MW 8:00 M-R 8:00	9:30 To 11:30	TR 9:11 TR 9:30	T 9:30 TR 10:00	9:30 To 11:30	MWF 9:11 MW 9:30 MW 10:00 MW 10:30	W 9:30 MWF 9:46 MW 10:20	8:00 To 10:00	R 8:00 TR 8:50	TR 8:00
11:00 To 1:00	M 11:00 MF 11:00	MW 11:00 MWF 11:24	12:30 To 2:30	T 12:30 TR 1:00	TR 12:30 TR 1:25	12:30 To 2:30	MWF 12:22 M-F 1:16	MW 12:30	11:00 To 1:00	TR 11:00 M-R 11:15	TR 11:15
2:00 To 4:00	M 2:00 MW 2:00		3:30 To 5:30	T 3:30 TR 3:30	TR 3:15 TR 4:30	3:30 To 5:30	W 3:00		2:00 To 4:00	R 2:00 TR 2:00	
6:00 To 8:00	M 6:00 MW 5:30 MW 6:00		6:30 To 8:30	T 6:00 TR 7:30	TR 6:30	6:30 To 8:30	W 6:00 MW 6:45	MW 6:20 MW 7:30	6:00 To 8:00	R 6:00 TR 6:00	TR 5:30

Classes that meet one time per week will have final exams on the regularly scheduled day and time for a two-hour period. Note: Any student with more than two examinations scheduled on one day shall be entitled to have an examination rescheduled. All petitions for rescheduling must be made to the instructor in writing no later than one week prior to the last meeting.

Questions? Please call the college at 270/827-1867 or 800/696-9958.