Early Childhood Education Program
The following is an overview of information relevant to the Early Childhood Education and related programs found in the Hartfield Library at Henderson Community College. This information is not intended to be a complete list of such material, but rather is a sampling of some titles that will be helpful and easily found in the Hartfield Library.

To find information useful for classes in this program, you may look in several places. Our library's online catalog is called PrimoVE. Using PrimoVE, you can do a basic search by typing in key words, such as "early childhood education." PrimoVE will show you all the books and audiovisual materials available on the selected topic. You will find that many Library of Congress call numbers on these subjects begin with the letter “LB.” If you wanted to browse the shelves in the reference collection or in the circulating collection located on the second floor, looking in the “LB” section would be a good place to look. You may also look in the online databases of periodical articles, the hard copy periodicals, the audiovisual collection, or Internet Web sites. Each of these sources of information is explained below.

If you have questions or need assistance in finding additional materials, please see a librarian at the reference desk or contact the reference librarian at 270-831-9767. Email assistance is also available.

Finding Books
To find books in either the reference or circulating collections, use PrimoVE. When searching PrimoVE, please remember to limit your searches to Henderson Community College; otherwise the search will find books held in any of the KCTCS libraries. Instructions for using PrimoVE are also available through Blackboard in the “Information Literacy Training” eCommunity. To enroll in the “Information Literacy Training eCommunity” please follow these instructions.

Subject Headings are key words or phrases used in PrimoVE that tell you what a book is about. The most efficient and productive searches are those which use Subject Headings. Some of the Subject Headings that are particularly useful for students in the Early Childhood Education program are:

- Child Abuse
- Child Development
- Child Neglect
- Early Childhood Education
- Early Childhood Educators
- Early Childhood Teachers
- Education
- Education, Preschool
- Education, Primary
- Kindergarten

Reference Books
Reference materials are materials that are created to give you general information about a topic. After you read the information in a reference book, you can search the library for more detailed and extensive information. Hopefully, you will find some good ideas about useful subject headings or key words that are relevant to your topic by looking through the reference books. When you are ready to search for more information about your topic, you can use the library's online catalog, PrimoVE. Below is a list of titles of some reference books that you might find helpful. Because these are reference books, they cannot be checked out; instead they are to be used in the library.
Books That Can Be Checked Out (Circulating Books)
Circulating books are books that can be checked out of the library. The circulating collection is located on the second floor of the library. Anyone with a valid library card may check out these books. Below are some titles that may be of interest to students in the Early Childhood Education Program:

- *Creative Resources for the Early Childhood Classroom*, LB 1140.4 .H47 2009
- *Developing Brain: Birth to Age Eight*, QP 363.5 .S67 2008
- *Inclusive Play: Practical Strategies for Working with Children from Birth to Eight*, LB 1137 .C32 2010
- *Instruction for All Students*, LB 1025.3 .R878 2008

In addition to those books, audiovisual resources, and periodicals available in the Hartfield Library collections, the library also offers a service called Interlibrary Loans (ILL) which provides our students with access to materials held in other libraries. Regardless of the size of a collection, students sometimes find citations and references to resources that are not held by their library. When this happens, the Hartfield Library contacts other libraries with requests for short term loans of the needed material(s). This service begins with the KCTCS libraries since all materials held in the KCTCS libraries are listed in PrimoVE. If an item is not available through the KCTCS, then a request is sent out through OCLC, the Online Computer Library Center. OCLC is a consortium of 72,000 libraries from 171 countries or territories. Each member has access to a list of items held by other members who then loan these materials.

For a student, the ILL system is simple and convenient. Once the student identifies that an item isn’t held at HCC, they need only fill out and submit an ILL Request Form which is available online through the library’s web page or in hard copy at the Circulation Desk. Once an item is received, the library then informs the student of the item’s availability. Every effort is made to insure that the turn-around time for these requests is as short as possible. Through this service, HCC’s students have access to virtually unlimited resources for their research.

Electronic Books
Electronic books supporting the Early Childhood Education Program are available through EBSCO. eBooks can be accessed through the PrimoVE online catalog. EBSCO provides a collection of full-text books which can be read online. To access these books, simply enter a search in PrimoVE, and scan the resulting titles. If an e-book is available, the phrase, "[electronic resource]" will appear after the title. Click on the title to read any of the electronic books. You can check the books out for up to four hours. Some relevant titles include:
Finding Periodical Articles
Students generally find articles taken from magazines and journals to be particularly useful sources of current information. To help students, the Hartfield Library subscribes to a wide variety of periodicals in both hard copy and electronic formats. The articles available electronically are found on a number of databases accessible through the library's web page. For instructions on how to access articles from the specific databases, review the tutorial found in the library’s “Information Literacy Training” eCommunity in Blackboard.

Printed Periodicals
The following periodical titles are available in the hardcopy format on the library's first floor and are of value to the students of the Early Childhood Education Program.

- American Educator
- Dimensions of Early Childhood
- National Geographic
- Young Children

Online Databases
Each of the following databases contains hundreds of full-text articles as they were published in various national magazines and journals. To see which periodicals are available full-text in each database, select that database, go to the message "Title List" and click on it to review the list (in the ProQuest databases, click on “Publication Search”). If you want to read an article from a specific periodical after searching a database, be sure to specify that title during your search.

Please note that each database offers help screens that explain how the search engine of that database operates. These help screens also identify the advanced search options for students who want to fine-tune their searches. If you need further explanation, please refer to tutorials in the library’s “Information Literacy Training” eCommunity in Blackboard.

EBSCO
- ERIC
- Teacher Reference Center
- Academic Search Premier
- Psychology and Behavioral Sciences Collection
- eBook Collection
- eBook Academic Collection

Gale/InfoTrac
- Academic OneFile
- Psychology Collection
- Vocations and Careers Collection

ProQuest
- Career and Technical Education
Audio-Visual Materials
Audio-visual materials can come in many forms. Videos, DVDs, CDs, filmstrips, and slides are all audio-visual materials. At the Hartfield Library, many of our audio-visual materials are DVDs and videos. The audio-visual materials are located on the first floor, in room LB 102. The titles below may be of interest to students in the Early Childhood Education Program:

- How Adults Support Children at Planning Time, AV LB 1732.5 .H53 H6
- How Adults Support Children at Work Time, AV LB 1732.5 .H53 H6
- How Adults Support Children at Recall Time, AV LB 1732.5 H6
- Recognizing and Reporting Child Abuse and Child Sexual Abuse, HV 6570 .R346

The library also subscribes to Films on Demand, a web-based digital video delivery platform that allows patrons to view streaming videos from the Films Media Group anytime, anywhere. Following are a few of the titles in the Education collection which may be helpful to those in the Early Childhood Education program:

- The Healthy Teacher
- Hot Tips for Classroom Management
- A TV in the Baby Bottle
- How Children Learn
- Building Literacy Competencies in Early Childhood
- Study of the Child: Theories of Development
- Intellectual Development: The First Five Years

Internet Web Sites
Many sites—especially those associated with professional organizations offer connections to information such as articles, bibliographies, and job search engines. A few such useful web sites are listed below. Please be aware that electronic addresses do change frequently. If an address listed below becomes obsolete, use an Internet search engine like Yahoo or Google to find the new web address for the organization.

Educational Resources Information Center (ERIC)
ERIC is a national system designed to provide users with resources and information on education. ERIC provides access to bibliographic records of journal and non-journal literature indexed from 1966 to the present.

National Association for the Education of Young Children
This site provides an online catalog of books related to early childhood education and information on the following areas: parents, professional development, affiliate resources, accreditation, and conferences.

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